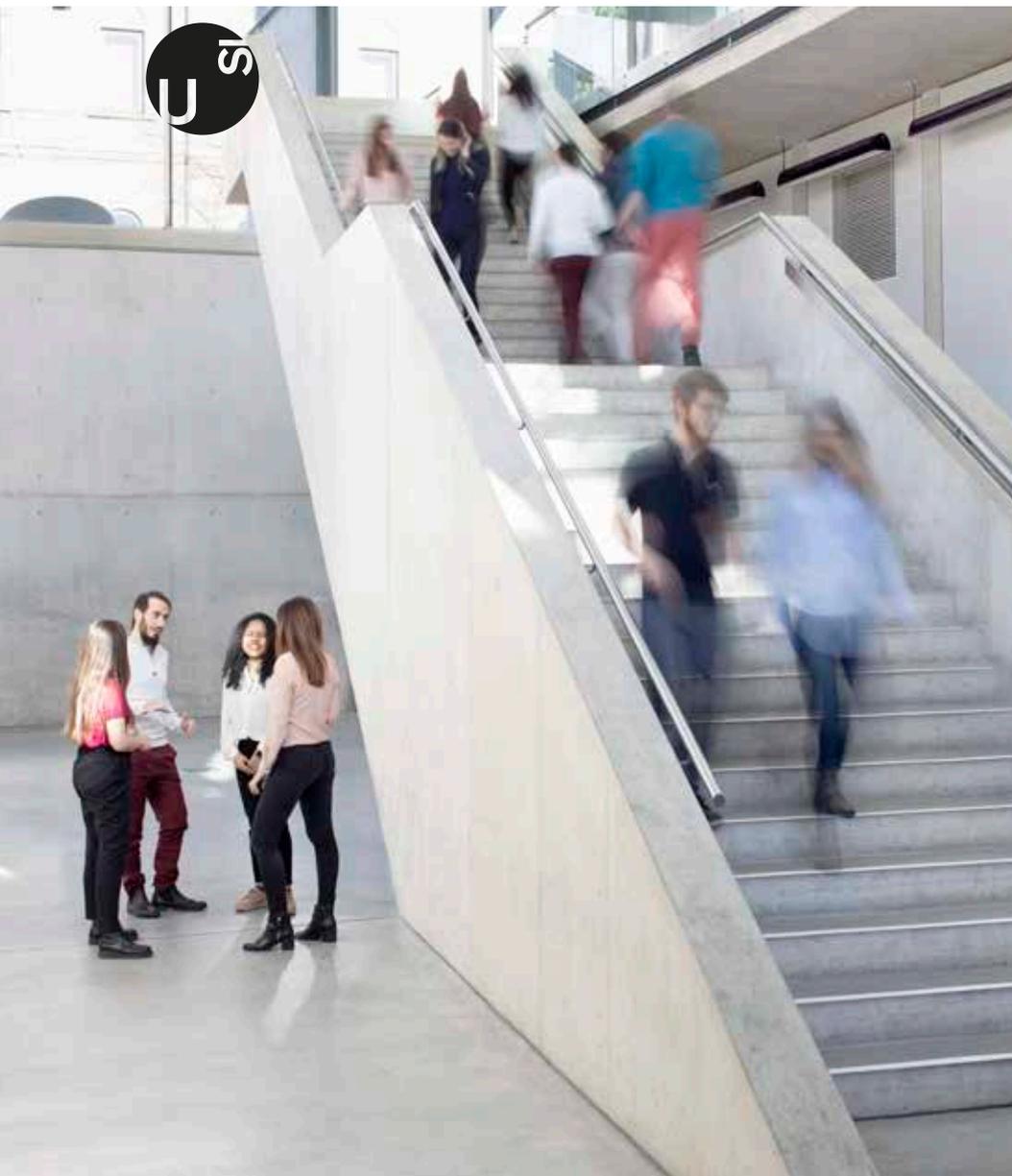


# Fact Sheet Lugano Campus

## 2020/2021



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**Erasmus code**  
CHLUGAN001

### International Relations and Study Abroad website

All relevant information for incoming students, including application instruction is available on the International Relations Service website:

[www.usi.ch/en/academic-mobility-usi-incoming-students](http://www.usi.ch/en/academic-mobility-usi-incoming-students)

### Autumn Semester deadlines

- Deadline for nomination (by e-mail): 1 May
- Deadline for online registration: 15 May at the latest

### Spring Semester deadlines

- Deadline for nomination (by e-mail): 15 October
- Deadline for online registration: 1 November at the latest

### Academic calendar

- Autumn Semester  
14 September – 18 December 2020  
Exam session: 11 January – 6 February 2021
- Spring Semester  
22 February – 4 June 2021  
Exam session: 7 June – 2 July 2021
- Supplementary session  
30 August – 17 September 2021  
Students enrolled in the Autumn and Spring Semester who fail one or more exams may apply to retake the exams during the supplementary Autumn session.
- Mid-Term Exam Session  
Faculties of Communication, Culture and Society and Faculty of Economics:  
in the Master's programmes, in addition to the winter and summer examination sessions, there are normally two mid-term examination sessions.  
The decision on whether to hold a mid-term session is taken from one Semester to the other and is communicated to students by e-mail with the dates and deadlines.

[www.desk.usi.ch/en/usi-academic-calendar](http://www.desk.usi.ch/en/usi-academic-calendar)

### Switzerland and Canton Ticino

Despite its small population (8 million people), Switzerland has four national languages (German, French, Italian and Romansh). The part of the Swiss Confederation which lies entirely south of the Alps is known as "Italian" Switzerland. It comprises Canton Ticino and Grigioni italiano. Italian is the official language of this region.

### Language of instruction

Bachelor courses at the Faculties of Communication, Culture and Society and Faculty of Economics are mainly taught in Italian. For non-native Italian speakers it is required to have a good knowledge of the Italian language (at least a B2 of the Common European Framework of Reference for Languages).

Master courses at the Faculties of Communication, Culture and Society and Faculty of Economics are mainly taught in English, with few courses offered in Italian.

Bachelor and Master courses at the Faculty of Informatics are entirely taught in English. For non-native English speakers it is required to have a good

knowledge of the English language (at least a B2).

### Study programmes

#### Bachelor

- Bachelor in Communication Sciences entirely held in Italian;
- Bachelor in Economics almost entirely held in Italian;
- Bachelor in Informatics entirely held in English.

[www.usi.ch/en/education/bachelor](http://www.usi.ch/en/education/bachelor)

#### Master

All Masters offered at USI are held in English, with the exception of the "Master in Lingua, letteratura e civiltà italiana" and "Master in Economia e politiche internazionali" which are held in Italian, and "Master in Public Management and Policy" which is bilingual Italian/English.

- Masters of Science in Communication: "Media Management", "Communication, Management & Health" and "Cognitive Psychology in Health Communication", "Philosophy", "Lingua, letteratura e civiltà italiana", "Digital Fashion Communication".
- Masters of Science in Economics: "Finance", "Economia e politiche internazionali", "Management", "Economics".
- Joint Masters in Communication and Economics: "International Tourism", "Financial Communication", "Corporate Communication", "Marketing and Transformative Economy", "Public Management and Policy".
- Masters of Science in Informatics: "Informatics", "Computational Science", "Artificial Intelligence", "Software and Data Engineering".
- Joint Masters in Informatics and Economics: "Management and Informatics", "Financial Technology and Computing".

[www.usi.ch/en/education/master](http://www.usi.ch/en/education/master)

### Course lists and descriptions

- Faculty of Communication, Culture and Society: <https://search.usi.ch/en/faculties/2/faculty-communication/courses>
- Faculty of Economics: <https://search.usi.ch/en/faculties/1/faculty-of-economics/courses>
- Faculty of Informatics: <https://search.usi.ch/en/faculties/3/faculty-of-informatics/courses>

### Study outline

Guest/exchange students are free to attend a variety of classes, both at undergraduate and graduate levels. Although they are enrolled in a faculty they are entitled to attend classes and sit examinations in the other faculties too. Overlapping of classes and of final exams is highly possible in case the student chooses courses offered by different faculties and/or at different levels. Exams can be taken only on the official dates. No special session for exams will be organized and it is not possible to ask for rescheduling or extra-muros exams.

Therefore, we strongly discourage you from choosing courses offered by different programmes, faculties and/or at different levels.



### Approval of the study plan

The study plan must be approved by the relevant Faculty or Department of the home institution. All students have to make sure that any examination taken during the exchange term is accepted and fulfills the requirements of the original degree programme.

### Class schedules

Class schedules or timetables are usually available few weeks prior to the beginning of classes.

Bachelor:

- [www.desk.usi.ch/en/orario-dei-corsi-bachelor](http://www.desk.usi.ch/en/orario-dei-corsi-bachelor)
- Master:  
• [www.desk.usi.ch/en/course-schedules-master](http://www.desk.usi.ch/en/course-schedules-master)

### Prerequisites and limited access to courses

- For courses held in the Master in Management, Master in Marketing and Transformative Economy and Master in Corporate Communication, students must refer to the courses descriptions to verify if prerequisites are needed and/or if there is a limitation on the number of participants. It is required to submit the study plan at the International Relations Service at least two weeks before the beginning of the Semester to check if attendance is possible and entry requirements are met.
- Students interested in taking courses in the "Master in International Tourism" must bear in mind that they are welcome to take this Master's courses with the condition that the timetable allows them to attend all lectures of the chosen courses. No access to the Tourism Consultancy Project and Study Tour.
- Master in Finance: prerequisites apply to local USI students, yet they might provide an indication of the requested basic knowledge to properly follow a course and successfully sit the examination.
- Undergraduate students who wish to attend graduate courses must submit the study plan at the International Relations Service at least two weeks before the beginning of the Semester, in order to check if the attendance is possible (due to limited places) and entry requirements are met.

### Italian language courses

USI offers intensive and semestral Italian language courses before or during the Autumn and Spring Semester. All non-Italian speaking students, researchers and professors are invited to participate free of charge.

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[www.italiancourse.usi.ch](http://www.italiancourse.usi.ch)

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### Tuition fees

Tuition fees are waived at USI Università della Svizzera italiana where a reciprocal exchange agreement has been signed, and students are formally nominated by their home university.

### SEMP scholarship

Switzerland will not participate as a program country in Erasmus+ for the academic year 2020/2021. In order to ensure reciprocity, Switzerland will pay the scholarships for students doing an exchange at a Swiss university. Grants are awarded to individual

students if all the necessary conditions are met. Students will be informed about the procedure for obtaining the grant upon arrival in Lugano. The precise monthly amount of the grant will be announced in due time, but it is likely to be similar to the one paid in the framework of the Erasmus+ programme. The grant is paid regardless of the number of ECTS earned.

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[www.movetia.ch/en/programmes/swiss-programme-for-erasmus/higher-education/mobility](http://www.movetia.ch/en/programmes/swiss-programme-for-erasmus/higher-education/mobility)

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### Registration procedure

Nominated students will need to register online:

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<https://exchangeprogrammes.lu.usi.ch/selection.aspx>

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The login and the password will be sent to the student after the nomination. Students will be asked to upload a passport picture as part of the online registration process, so we suggest to have an electronic version at hand (allowed files: .jpg, .jpeg, .gif, .png; size < 0.5MB). Please note that only passport-style pictures can be accepted, taken in full face view directly facing the camera.

To finalize the application, candidates are required to send the following documents to the International Relations Service by 15 May (Autumn Semester / Whole academic year) or by 1 November (Spring Semester):

1. The printed Form signed and stamped, automatically generated after the online registration;
2. Most recent Transcript of records;
3. Copy of Language Certificate and signature from the home university that guarantees that the student is sufficiently competent in the English language and/or in the Italian language to study at Università della Svizzera italiana (for students interested in courses held in English and/or in Italian);
4. A photocopy of the ID or of the relevant pages of the passport;
5. A photocopy of the Health Insurance card.

We only accept complete applications approved and signed by the home representatives and sent by ordinary mail or by email. Students will receive a written confirmation (together with other relevant information) as soon as their personal data has been processed.

### Reports of former exchange students

Students are invited to read the experience reports written by former exchange students. These reports give precious information on courses, on cultural and social aspects of USI, on housing and on Lugano. The reports can only be accessed with the USI login and password, that will be sent to exchange students after having successfully completed the online application.

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[www.usi.ch/en/end-study-reports](http://www.usi.ch/en/end-study-reports)

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### Welcome meeting

Exchange students will be invited to an orientation meeting where they will receive a welcome package containing their personal USI badge and account, the necessary documents for registration at Migration



Office and Punto Città, information about the health insurance as well as general information about Lugano and USI. We strongly recommend to be present on that day. Detailed information will be sent after the application deadline.

### Course registration

Students will be asked to register in the beginning of the Semester, no advance registration is required. The International Relations Service will inform the students about the course registration procedures upon their arrival at USI.

### Exam registration

Exam schedules are usually available one month after the beginning of classes. Information about exams schedules and registration will be communicated to students via e-mail by the faculties' dean offices.

- Faculty of Communication, Culture and Society  
[www.desk.usi.ch/en/examinations-com-calendar-schedule-and-exam-lists](http://www.desk.usi.ch/en/examinations-com-calendar-schedule-and-exam-lists)
- Faculty of Economics  
[www.desk.usi.ch/en/examinations-eco-calendar-and-schedule](http://www.desk.usi.ch/en/examinations-eco-calendar-and-schedule)
- Faculty of Informatics  
[www.desk.usi.ch/en/examinations-inf-calendar-schedule-and-exam-lists](http://www.desk.usi.ch/en/examinations-inf-calendar-schedule-and-exam-lists)

It is not possible to ask for rescheduling in case of overlapping and no special session for exams will be organized.

### Transcript of records & credit transfer

Examination results are released approximately 6 weeks after the end of the exams. An official transcript will be sent to the student's personal address and to the home university exchange office by ordinary mail. The credits transfer is under the responsibility of the home institution.

### Living in Switzerland

Students from Non-EU/EFTA country bound by a Visa requirement must request a Visa to the Swiss Embassy or Consulate in their home country before entering Switzerland. Within 14 days of the arrival in Switzerland students from EU/EFTA and Non-EU/EFTA countries must apply for a residence permit "L" for educational purposes. All students must register to the town population office (Puntocittà) within 8 days of arrival in Switzerland. The International Relations Service will assist exchange students with the procedure.

### Health insurance

All Swiss residents, including foreign students holding a residence permit valid for more than three months, are obliged by law to be insured with a recognised Swiss health insurance company, providing basic coverage when in need of medical care in case of illness or accident. Foreign students living in Switzerland may be exempted from this obligation if they can prove they are covered by an equivalent insurance in their home country. To ask for exemption, the student must make an official request using the appropriate form.

- Students coming from EU/EFTA countries who have a Health Insurance Card.
- Students with private insurance in EU/EFTA countries who can prove that it complies with Swiss standards, i.e. that it is unlimited.
- Students from Non-EU/EFTA countries who can prove that such insurance complies with Swiss standards, i.e. that it is unlimited.

The International Relations Service staff will assist exchange students with the procedure.

In order to provide students not eligible for exemption with an appropriate coverage at a more affordable price, USI has negotiated with a health insurance company.

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[www.desk.usi.ch/en/health-insurance-students](http://www.desk.usi.ch/en/health-insurance-students)

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### Housing

Students are responsible for securing their own accommodation. USI operates the USIHOME housing, 500 m away from the University Campus, which is mainly reserved for exchange students and is located in Via Lambertenghi 1, 6900 Lugano - a 5-min walk from USI. The 3-storey building has 24 double and 12 single rooms for a total of 60 beds; each floor is equipped with 2 kitchens and 2 laundry rooms. The laundry room has a washing machine and a dryer. The double room is a room shared by two same-gender students. Common areas can be shared by a maximum of 10 people.

USIHOME has Wi-Fi access available with Eduroam with USI student access codes.

There is no parking space, neither for motor vehicles nor for bicycles.

More information, rates and payment options available at:

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[www.desk.usi.ch/en/usi-home](http://www.desk.usi.ch/en/usi-home)

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If interested, students must send an e-mail to [usihome@usi.ch](mailto:usihome@usi.ch) with the following information:

- Preference for the single or double room;
- Length of the rent.

Application will be processed in the order of receipt. Further information on housing is available on:

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[www.usi.ch/en/housing](http://www.usi.ch/en/housing)

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### Sport Service USI/SUPSI

The Service for Sport and Leisure promotes joint sporting activities between the Università della Svizzera italiana and the University of Applied Sciences of Southern Switzerland (SUPSI) and coordinates local members' participation in national and international university sports events. The Service organises regular sports activities, free or at preferred rates.

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[www.sport.usi.ch](http://www.sport.usi.ch)

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### Living costs

The minimum cost of living for a student is approximately CHF 1500/month (EUR 1300).

